



Tenancy Application Form

54 Warwick Road IPSWICH 4305 E-mail: rentals@alre.com.au
Ph: (07) 3282 8600 FAX (07) 3812 9381

Property Address:
Rent Per Week: \$ Term Required: Commencement

Personal Details

Given Name: Middle Name: Surname:
Date of Birth: Drivers Licence: Passport No.:
E-mail Address:
Current Address:
Home No.: Mobile No.: Work No.:
Ownership of Residence: Own Home Renting Boarding
(Please Circle which is applicable)

Rentina History

Current Address:
Name Owner/Agent:
Contact Number: Fax Number:
Rent paid per week: Term of Residence

(If rented for less then 2 years, continue history details)

Previous Address:
Name Owner/Agent:
Contact Number: Fax Number:
Rent paid per week: Term of Residence

Previous Address:
Name Owner/Agent:
Contact Number: Fax Number:
Rent paid per week: Term of Residence

Dependants: Yes / No No How Many? Ages:
Names:
Pets: Yes / No No How Many? Breed:

Employment History

Employed?

Yes / No

Type

Full Time

Part Time

Casual

(Please Circle which is applicable)

Occupation:

Company Name:

Address:

Length of Employment:

Wages per week:

Contact Name:

Phone Number:

(Please complete if self-employed)

Business Name:

Address:

Length of business:

Income per week:

Accountant Name:

Contact Number:

ABN Number:

Annual Income:

Centrelink Benefit

Centrelink Number:

Amount per week:

Next of Kin (Closest living relative)

Name:

Address:

Contact Number:

Relationship:

References

Name:

Address:

Contact Number:

Relationship:

Name:

Address:

Contact Number:

Relationship:

Applicant Statement (please read & check all boxes prior to signing)

- I have viewed the property that I am applying for both internally and externally.
- All persons residing at the premises over 18 years of age have filled in an individual application form.
- I agree that should this application be approved by the agent I will pay one weeks rent prior to the commencement date to hold the premises for me. This payment will be made within 24hrs of receiving confirmation of approval.
- I agree that should I wish to withdraw my application of the property in question and the first weeks rent has been paid that I forfeit this money in full for costs associated with taking the property off the market I understand the initial tenancy period offered will be six (6) months, with a requested begin date of ____ / ____ / ____
- Agreed rental price of \$_____ per week
- Possession of this property will not take effect until bond (equivalent of 4 weeks rent) and two weeks rent has been paid in full – a condition of lease agreement is that rent will at all times remain in an advance position for a minimum of 7 days
- I acknowledge that my personal contents insurance is not covered under any lessor insurance policies and understand that it is my responsibility to insure my own personal belongings.
- A copy of Lease Agreement Form 18a + All Local Real Estate's Tenant Acknowledgement Forms has been provided to myself for perusal prior to submitting this application

Signed: _____

Date: ____ / ____ / ____

PRIVACY STATEMENT

I, the applicant, declare that the above information is true & correct and that I have supplied it of my own free will. I understand that you as the agent/lessor have collected this information for the purpose of determining whether I am suitable tenant for the property – in particular to check my identification, my ability to care for the property, my character and my creditworthiness. For such purposes, I authorise you to contact the persons named in this application and to undertake such enquiries and searches (including tenancy databases searches) as you consider reasonably necessary. In doing so, I understand that information provided by me may be disclosed to, and further information obtained from, referees named in this application and other relevant third parties. I acknowledge and accept that if this application is denied, the agent is not legally obliged to provide reasons as to why. I also consent and understand that should my application be accepted, upon commencement of the tenancy agreement, there may be cause for the agent/lessor to pass my details onto others which may include (but is not limited to) insurance companies, body corporate, contractors, other real estate agents, salespeople and tenancy default databases.

Signed _____

Date: ____ / ____ / ____

Application Checklist – To avoid processing delays please ensure ALL information is provided with your application

- You are required to meet a minimum 100 point identification criterion upon submission of your application, we may photocopy any item and retain as part of your application. Please note **Photo Identification is COMPULSORY**.
25 Points: Medicare card, Credit/Debit Card Statement, Recent Utility Account eg: phone, electricity or gas
40 Points: Drivers Licence, 18+ Card, Other Photo ID, last 4 rent receipts and tenant ledger
70 Points: Birth Certificate (if in current name), Current Passport or Citizenship Certificate
- You are also required to supply proof of your income upon submission of your application
Employed: Last TWO pay slips
Self Employed: Bank Statements, Group Certificate or Accountants Letter
Not Employed: Centrelink Statement
- On approval of application all monies due MUST be paid in full by BANK CHEQUE, MONEY ORDER, or INTERNET TRANSFER only. NO CASH KEPT ON PREMISES.
- Application will only be processed on a completed AND signed tenancy application form.
- Our office reserves the right to allow for any changes or additions to the above. Should an applicant fail to provide the above details, the application may not be processed.

TENANCY APPLICANTS NOTE:

This office is a member of the *TENANCY INFORMATION CENTRE OF AUSTRALIA PTY LTD (TICA)* all applicants for tenancy in this office are processed through *TICA*.

All Local Real Estate

Address: 54 Warwick Rd, Ipswich QLD 4305
Phone: 07 3282 8600
Fax: 07 3812 9381
Email: reception@alre.com.au
Website: www.alre.com.au

**ALL LOCAL
REAL ESTATE**

Direct Connect can help arrange for the connection or provision of the following utilities and other services:



Electricity Gas Phone Internet Pay TV
Insurance Removalist Truck or van hire Cleaners

Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.

Please provide your personal details:

Title: First Name:
Last Name:

Date of Birth:

Day Month Year

Licence/Passport/Medicare No: State/Country:

Please provide your contact details:

Home phone no:

Mobile phone no:

Work phone:

Fax phone no:

Email address:

Connection date:

Day Month Year

Property for connection:

Unit/Floor No: Street No:
Street Name:
Suburb:
State: Post Code:

Postal address:

Unit/Floor No: Street No:
Street Name:
Suburb:
State: Post Code:



This is a FREE service that connects all your utilities and other services.

We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

1. Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
2. Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
3. Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
4. Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
5. Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
6. Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature

Date